

February 3, 2020

DECISION PAPER

Information Briefing Event Meeting Request X Decision/Signature

TO: Emily W. Murphy
Administrator (A)

FROM: Robert J. Carter
Associate Administrator
Office of Mission Assurance (D)

SUBJECT: GSA Order: ADM 5440.728 Changes in the Office of Mission Assurance (OMA)

RECOMMENDATION: Approve Option #1

BACKGROUND

a. General Background Facts:

- Effective September 3, 2013, General Services Administration (GSA) Order [ADM 5440.661, Changes in the GSA Office of Chief Information Officer, Office of the Chief People Officer, and the Office of Emergency Response and Recovery](#) announced changes in the organizational structure and resources associated with Homeland Security Presidential Directive-12 and security functions within GSA and renamed the Office of Emergency Response and Recovery to OMA.
- Effective April 24, 2014, GSA Order [ADM O 5440.669, Changes in the Offices of the GSA Regional Administrators, the Federal Acquisition Service, and the Public Buildings Service](#) announced changes in the reporting relationships of and delegations of authority to GSA Regional Commissioners.
- Effective October 3, 2014, GSA Order [ADM O 5440.672, Changes in the GSA Federal Acquisition Service and the Office of Mission Assurance](#) realigned national security preparedness from the Federal Acquisition Service to OMA.
- OMA continues to refine its organization, services, and programs in order to meet the evolving needs of GSA customers.
- This Order more functionally aligns OMA and will enable OMA to achieve its mission more efficiently and effectively to serve its customers throughout the country.

b. Cost Summary:

- This Order will be effective within the FY 20 budget.
- The FTEs are current OMA employees.
- No additional costs will be incurred to implement the requested changes.

c. Timeline:

- The changes outlined in the order become effective upon signature.

ANALYSIS AND CONSIDERATIONS:

There are multiple reasons for this reorganization. First, GSA Leadership has requested a functional approach (instead of regional) for all GSA Offices. OMA has created a centralized, functional plan for OMA.


Second, OMA is focusing on the functional alignment of the two missions of emergency management and security. In the past, security has held a substantial portion of the organization. More appropriate for today is a security function led by a Chief Security Officer, at the office director level, and an emergency management function led by a Chief Resilience Officer, at the office director level. Both programs are equally important to support GSA and agency partners. Together these changes will propel OMA into a more productive, resource-efficient future.

- a. Option 1: Concur and sign the GSA Order.
- b. Option 2: Do not concur and do not sign the GSA Order.

COORDINATION:

- Office of Human Resources Management
- Office of the Chief Financial Officer
- Office of Congressional and Intergovernmental Affairs
- Office of General Counsel (for legal sufficiency)

☒ Approve ☐ Approve as amended ☐ Disapprove ☐ Discuss


Signature

February 20, 2020
Date

Attachments (2):

ADM 5440.728 Changes in the Office of Mission Assurance (OMA)
Organizational Charts – current and proposed